



Researchers and students at the University of Graz are shaping tomorrow's world. We are addressing a broad spectrum of specialist issues and responding strategically to diverse social challenges. The University of Graz is also a place where achievement is rewarded, careers are planned, and social diversity is promoted – all within a modern, award-winning working environment. Our motto: We work for tomorrow. Join us!

The Institute of Accounting and Auditing is looking for an

### **University Assistant without doctorate**

(40 hours a week; fixed-term employment for the period of 4 years; position to be filled as of now )

#### **Your duties**

- Independent research activities in the field of accounting and auditing
- Participation in research tasks and teaching
- Independent conducting of lectures and examinations
- Assistance in examinations
- Providing assistance to students
- Participation in organisational and administrative tasks and evaluation measures

#### **Your profile**

- Completed diploma or master's degree
- Excellent knowledge of accounting, especially financial accounting/auditing
- Proficiency in analytical methods is most welcome
- Excellent command of spoken and written German and English
- Excellent MS Office skills
- Willingness to write a doctor's thesis in the research field of accounting and/or auditing
- High communication and organisational skills and ability to work in teams
- Enjoyment of experimental research and of working with students

#### **Our offer**

##### **Classification**

Salary scheme of the Universitäten-KV (University Collective Agreement): B1

##### **Minimum salary**

The minimum salary as stated in the collective agreement and according to the classification scheme is EUR 2864.50 gross/month. This minimum salary may be higher due to previous employment periods eligible for inclusion and other earnings and remunerations.

We offer you a job with a lot of responsibility and variety. You can expect an enjoyable work climate, flexible work hours and numerous possibilities for further education and personal development. Take advantage of the chance to enter into a challenging work environment full of team spirit and enthusiasm for your job.

Application Deadline: **October 30<sup>th</sup> 2019**

Reference Number: **MB/131-1/99 ex 2018/19**

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The University of Graz strives to increase the proportion of women in particular in management and faculty positions and therefore encourages qualified women to apply.

Especially with regard to academic staff, we welcome applications from persons with disabilities who meet the requirements of the advertised position.

If you are interested, please submit your application documents before the stated deadline. Make sure to indicate the reference number on your application and please send your CV, a photo and relevant recommendation letters to:

[bewerbung@uni-graz.at](mailto:bewerbung@uni-graz.at)